

STEP 5

DEPOSIT REFUND DEADLINE – ALERT LFR OFFICE OF CHANGES

THE DEPOSIT REFUND DEADLINE **Groups of up to 55 campers (not including adults)** is **one month** prior to the beginning of your camp. You may decrease your number of campers up to this point without losing any \$100 deposits - it is your responsibility to let us know!

After the Deposit Refund Deadline, decreasing your number of campers will result in losing that number of \$100 deposits!

TRANSFERRING A DEPOSIT from one camper to another is fine right up until camp begins (same sex definitely; opposite sex space permitting).

INCREASING YOUR NUMBER OF CAMPER OR ADULTS or changing your BOY/ GIRL camper ratio is fine if we have room. Please check with us.

For verification, it helps us if you email Jackie or call with your number of campers (boys and girls) and adults at this point even if you have no changes.

Please make sure you have mailed or faxed all Registration forms to LFR at least 2 weeks before you come to camp preferably, by the earlier deadline date on your confirmation

SUMMER CAMP REGISTRATION CHECKLIST:

- Select desired camp week and complete Group Reservation Form
- Return Group Reservation Form and Deposit to LFR
- Order promotional supplies from LFR if needed
- Receive Summer Camp Confirmation from LFR
- Copy and distribute Reg Forms, Orientation Page, Bunk1, info to parents
- Collect completed forms from parents and return to LFR by Reg. Form Deadline
- Collect completed Adult Reg. Forms and return (for cabin assignment purposes)
- Make sure LFR has our final camper totals one month before our camp begins (The Deposit Refund Deadline) & Discount Check List at least 2 weeks before camp
- Keep LFR updated of any other changes
- Load the Church Bus & drive to LFR!

Please email jackie@lakeforestranch.com or call 662-726-5052 with summer camp questions, to update camper totals, etc.

SUMMER

CAMP



REGISTRATION INSTRUCTIONS

Lake Forest Ranch

Phone: (662) 726-5052

5326 Lake Forest Rd.

Fax: (662) 726-4388

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www.lakeforestranch.com

Rich Malone, Executive Director

Jerry Jackson, Assistant Director

Summer Camp Registration Questions: jackie@lakeforestranch.com

Other Questions for the Camp Director: rich@lakeforestranch.com